



Faculty of Physician Associates (FPA) board member

Role context

As the professional membership body for physician associates (PAs) and student PAs across the UK we are committed to providing professional support to our members, campaigning for progress and change on behalf of the profession, and raising awareness of the wide remit of the PA role and its contribution to patient care.

The FPA reviews and sets standards for:

- the education and training of PAs
- the quality assurance of UK PA programmes
- the PA National Examination and Recertification exam.

The faculty board is responsible for ensuring that the FPA fulfils its commitments as outlined above and as exercised within the governance framework of the Royal College of Physicians (RCP).

Specific duties

It is expected that as a FPA faculty board member you will:

- be willing to provide comment and recommendations on faculty board meeting agenda items in all aspects relating to PAs
- engage with the FPA membership on matters within its remit whilst representing the views of the RCP, ie at conferences, in social media – this list is not exhaustive
- contribute to the development and implementation of the FPA strategy via supporting the FPA committees and ad hoc workstreams
- be actively responsive to any pieces of work or documents that are circulated by the faculty to the board for consultation within the allocated timeframe
- be responsible for representing PA members in one of the home nations.

Time commitment

Face-to-face faculty board meetings will occur at least three times a year, but the faculty board may meet, adjourn and otherwise regulate its meetings as it sees fit. There is an expectation that faculty board members will attend *all* board meetings in so far as possible.

Financial aspects

Candidates for the role of faculty board member should be aware that this post is not remunerated, and it is the duty of the candidate to obtain advance agreement from their employing authority that they will be given time to attend board meetings and perform any ad hoc duties. However, board members can claim reimbursement for travel expenses to meetings in line with the FPA expenses policy.

Term of office

A maximum of 4 calendar years as per the bye-laws of the FPA/RCP.

Role requirements

Essential:

- Candidates must be members of the faculty and in good standing and elected by the PA members of the faculty.*
- Candidates do not hold another position on the faculty board.

Desirable:

- Has previous experience of working on a governance committee or board.
- Can convey a clear understanding of the mission of the FPA.
- Has knowledge of the FPA's meeting procedures, decision-making rules, governance policies and the bye-laws.

*A faculty board member's seat on the board will be vacated if:

- as a member of the faculty, the board member ceases to be in good standing
- the board member chooses to resign from the faculty board
- Without good cause, the board member fails to attend three consecutive faculty board meetings
- criteria either for election as a board member is no longer fulfilled.

Our values

The RCP is committed to **taking care, learning and being collaborative.**

These values drive the way we behave, how we interact with each other, and how we work together to achieve our vision and improve patient care.

We value taking care

This means we behave respectfully towards people, whatever their role, position, gender or background. It means we act as representatives of the RCP, and take decisions in the interests of the organisation as a whole.

We value learning



This means we continuously improve through active learning and honest reflection, so that we grow personally and as an organisation, while striving for excellence. We support learning and development opportunities.

We value being collaborative

This means we work together towards the RCP's vision in a collaborative and professional way, understanding that individuals bring different strengths and approaches to our work. We value diversity and each other's contributions.

All FPA officers and board members have a collective responsibility to abide by the [RCP500 Code of Conduct](#) and its standards.

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