



Vice president of the Faculty of Physician Associates (FPA)

Role context

The vice president of the faculty will work closely with the president of the faculty to progress the FPA strategy, assist with campaigning for progress and change on behalf of the profession, and assist on raising awareness of the wide remit of the physician associate (PA) role and its contribution to patient care with key stakeholders.

The vice president will deputise on the behalf of the president in their absence and perform any other duties assigned. They will also assume the office of the president in the case of vacancy in that office.

Specific duties

Key roles and responsibilities of the vice president will include but are not limited to:

- leading the education committee
- deputising on behalf of the president in their absence; chairing faculty board meetings, attending external and internal meetings on the president's behalf, chairing the FPA annual general meeting (AGM) – this list is not exhaustive
- maintaining regular contact with chairs of the other faculty committees and ad hoc workstreams to assist in areas required, including liaising with third parties on the behalf of the PA profession
- ensuring the faculty is appropriately represented at conferences and related events
- responsive to requests to represent the profession at events on behalf of the FPA and be its spokesperson where appropriate.

Workload dimensions

This will be approximately 0.5 days per week including but not limited to; attendance at FPA board meetings and fortnightly executive team meetings.

Financial aspects

The role is not remunerated although the FPA will grant nominal backfill for the vice president to their employing organisation.

Term of office

A maximum of 3 calendar years as per the bye-laws of the FPA/RCP.

Person specification

The post requires candidates to be members of the FPA, in good standing and with the following attributes:

- a commitment to and clear understanding of the mission of the FPA
- a passion for the success and development of the PA profession
- a confident public speaker and strategic thinker
- strong leadership qualities
- can evidence leadership experience within a work setting or in their capacity as a board member.

Our values

The RCP is committed to **taking care, learning and being collaborative.**

These values drive the way we behave, how we interact with each other, and how we work together to achieve our vision and improve patient care.

We value taking care

This means we behave respectfully towards people, whatever their role, position, gender or background. It means we act as representatives of the RCP, and take decisions in the interests of the organisation as a whole.

We value learning

This means we continuously improve through active learning and honest reflection, so that we grow personally and as an organisation, while striving for excellence. We support learning and development opportunities.

We value being collaborative

This means we work together towards the RCP's vision in a collaborative and professional way, understanding that individuals bring different strengths and approaches to our work. We value diversity and each other's contributions.

All FPA officers and board members have a collective responsibility to abide by the [RCP500 Code of Conduct](#) and its standards.

Date February 2019

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**Royal College
of Physicians**

Faculty of
Physician Associates

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